

**TERMS OF ORDER**  
**ANNUAL GENERAL MEETING OF SHAREHOLDERS (“MEETING”)**  
**PT STEADY SAFE Tbk (the “Company”)**  
**JAKARTA, JUNE 27<sup>th</sup>, 2024**

1. This Meeting is the Annual General Meeting of Shareholders of PT Steady Safe Tbk. (the “Company”) held using the eASY.KSEI application.
2. The Meeting will be conducted in Indonesian language.
3. The Meeting will be chaired by a member of the Board of Commissioners appointed by the Board of Commissioners of the Company in accordance with the provisions of Article 15 paragraph (1) of the Articles of Association of the Company.
4. **Agenda of the Meeting**
  - 1) Approval of the Company's Annual Report and Ratification of the Company's Financial Statements for the Financial Year ended on December 31, 2023;
  - 2) Determination on the use of the Company's profit for the financial year ended on December 31, 2023;
  - 3) Appointment of Independent Public Accountant for the financial year 2024 and determination of honorarium and other requirements related to the appointment;
  - 4) Determination of salary or honorarium and other benefits for Board members.
5. The attendance quorum of the Meeting is valid if attended by shareholders representing more than 1/2 (one-half) of the total shares with valid voting rights issued by the Company.
6. Meeting Participants
  - a. The participants of the Meeting are the shareholders of the Company whose names are registered in the Register of Shareholders of the Company on Tuesday, June 4, 2024, at 16.00 WIB.
  - b. The shareholders of the Company may only be represented at the Meeting by other persons based on the power of attorney granted by the shareholders of the Company.
  - c. Shareholders who attend the Meeting with the mechanism:
    - i. Physically; or
    - ii. Electronically through the eASY.KSEI application.
7. **Questions and Answers**
  - a. After completing the discussion of the entire agenda of the Meeting and the proposed resolutions of the Meeting, the Chairman of the Meeting provided an opportunity to the Shareholders or their Proxies to ask questions and/or opinions before voting.
  - b. Shareholders who wish to ask questions are welcome to ask questions by raising their hands and filling out the form that will be distributed or asking questions through the eASY.KSEI facility (for Shareholders who attend electronically through the eASY.KSEI facility).
  - c. The Board of Directors or Board of Commissioners will provide answers or responses to questions and/or opinions and for this purpose may request other competent parties to provide answers or responses.

**8. Meeting Decision**

- a. In accordance with the Company's Articles of Association, decision making is carried out by deliberation to reach a consensus, in the event that a decision based on deliberation to reach a consensus is not reached, then the decision will be made by voting based on the affirmative votes of more than 1/2 of the total votes legally issued at the Meeting.
  - b. Each share entitles the holder to cast 1 (one) vote.
  - c. The voting process for Shareholders or their proxies who are physically present at the Meeting is carried out by:
    - 1) shareholders or proxies of shareholders who vote against will be asked to raise their hands
    - 2) shareholders or proxies of shareholders who vote blank/abstain will be asked to raise their hands
    - 3) shareholders or proxies of shareholders who do not raise their hands are deemed to have voted in favor.
  - d. Shareholders who attend electronically and are registered in the eASY.KSEI application, provide and enter their voting choices for each agenda item of the Meeting, whether the vote is for, against or abstain (blank vote), through the eASY.KSEI application, and if they do not provide or enter their voting choices then the eASY.KSEI application is deemed to abstain.
9. The voting process will be guided by the Chairman of the Meeting and counted by the Securities Administration Bureau and/or Notary as an Independent party.
10. For the smooth running of the Meeting, during the Meeting participants are expected not to leave the Meeting room, deactivate the voice function of mobile phones, limit physical contact with other participants, and not conduct talks that can interfere with the Meeting.
11. This Code of Conduct is effective from the time the Meeting is called by the Chairperson of the Meeting until it is closed by the Chairperson of the Meeting.

**Jakarta, June 27<sup>th</sup>, 2024**

**Board of Directors**